



DEFENSE LOGISTICS AGENCY
DEFENSE SUPPLY CENTER RICHMOND
8000 JEFFERSON DAVIS HIGHWAY
RICHMOND, VIRGINIA 23297-5100

IN REPLY
REFER TO

DSCR-XXX

Jan 30, 2002

MEMORANDUM FOR: DCMC XXXXXXXX (Assigned)
615 East Huston Street
P.O. Box 1040
San Antonio, TX. 78292-1040
ATTN: QAR; XXXXX XXXXXX

SUBJECT: Quality Assurance Letter of Instruction (QALI)

Reference: a. Contract: SP0480-XX-M-F701.
b. NSN: 2840-00-945-5071
c. Contractor: Alamo Aircraft Supply Inc. Cage: 55345
d. Specification: Inspection Method, Process Control
Sheets and Material Certifications

1. It is requested that your office validate production inspection records provided by the manufacturing source as required in reference 1a,b,c.

- a. Inspection Method Sheets
- b. Process Control Sheets
- c. Material Certifications

It is requested that your office verify sale of parts was from the approved source(s) identified in the cited contract and delivered by an authorized dealer/distributor prior to material acceptance.

Acknowledgment of receipt of this letter is requested within ten working days along with an applicable Autovon/Commercial telephone number, E-Mail of the QAS/POC.

If further assistance is required please feel free to contact Mr. **Your Name**, QAS, DSN: **695-0000**, Comm: **(804) 279-0000**, E-Mail **Noname@dscr.dla.mil**.

Supervisor/QAS
Quality Assurance Supervisor/Specialist
Product Center XXXXXX